

Revised New School Day arrangements from Monday 14th September 2020.

Thank you for all that you have been doing to ensure that the pupils are coming into school in a safe and orderly manner. Now that the schedule has been up and running for a while we can see places where we can be a bit more efficient, reduce a bit of time off the hand washing procedures in the morning and increase teaching time in the morning classes.

Our pupils have been magnificent over the past two weeks in adhering to all school guidelines at this most challenging time and in ensuring that the health, safety and well-being of our entire school community remains our utmost priority.

From Monday September 14th we will implement the following revised schedule.

Year 8 and Year 12

Year 8 and 12 will come in at the **pedestrian gate** at 9am.

Year 8 pupils should line up at the wall nearest to their Mobile Classrooms

Year 8 will enter the school on the left hand side of the steps closest to their mobiles and will be escorted to the mobiles by their year head and form teachers.

Year 12 will line up outside the school on the opposite side of the gate from Year 8

Year 12 will be escorted down the half of the steps closest to technology and into the main entrance.

Hand washing routine proceeds as normal for these year groups

Year 9 and Year 13

Year 9 and 13 can come in the **main gate** at 9am escorted to their separate hand washing stations by their year head or form teachers.

Year 9 pupils should line up to the left hand side of the gate and Year 13 to the right hand side.

All staff and student cars must be inside the grounds by 8.50 to allow those children to walk safely through from 9.00am. Parents should avoid using these gates unless absolutely necessary.

Years 10 and 14

Year 10 and 14 can be met at the **Diamond gate** at 9am and escorted to their hand washing stations.

Year 14 pupils should line up to the lower side of the gate (towards the Promenade) and Year 10 should line up to the upper side (Towards the Diamond)

Year 11

Year 11 pupils can be met at the **pedestrian gate** at 9.10 and brought to the physics/chemistry labs to wash their hands.

These revised arrangements will reduce the time that the pupils to wait outside the school

After all the pupils have been registered by their form teachers the registration period will end at 9.30 and a little more time can be given back into the curricular timetable.

The revised times for classes are as follows:

Period 1: 9.30 -10.20

Period 2:10.20- 11.10

Period 3: 11.10-12.05

Lunch: 12.05-12.35

Period 4: 12.35-1.30

Period 5: 1.30 -2.30*(different year groups continue to finish at different times)

Buses have now been provided by Translink at 2.20 for Coleraine and 2.25 for Portrush.

Pupils who need to catch these buses should ask to be allowed wash their hands and leave school in time to get their bus.

Year 8 pupils will now remain in last class up to 2pm and then the bus children will wash their hands first and leave followed by the rest of the year group.

These revised arrangements will help reduce the waiting time for pupils outside school.

We will continue to review all school procedures and will inform parents of any further changes within the next fortnight.