



Application for a Teaching Post

Applicants should refer to Guidance for Applicants before completing this form. Applicants must ensure that they provide sufficient information on the form to enable the selection panel to assess their eligibility for consideration. Failure to do so will result in the form being rejected. To facilitate photocopying, please complete in black ink or typescript. Curriculum Vitae must not be submitted.

Application For the Post Of :	Teacher of Music to A level (part-time permanent)
Closing Date for receipt :	2pm Tuesday 30th April 2019
For Office Use Application number:	Received:

1. Personal Details (please complete in block capitals)

Surname	Forenames
Title	
Address	
Postcode	
Telephone No. Home:	Telephone No. Place of Work:
Mobile Telephone No:	
National Insurance Number:	Teacher's Reference Number:
Have you been granted Qualified Teacher status by the Dept of Education? Yes / No	Are you registered with the General Teaching Council for Northern Ireland?
Are you eligible to work in UK? Yes / No	Yes / No Registration / Expected Registration Date _____
Dominican College welcomes applications from people with disabilities. If you have a disability which requires special arrangements for interview, please specify below the assistance you require:	
Notice to terminate your present employment _____ months	

2. Secondary / Further Education (continued overleaf)

Dates Obtained	GCSE / GCE ('O' Level) / Senior Certificate / or equivalent Subjects & <u>Grades</u>	Dates Obtained	GCSE / GCE ('O' Level) / Senior Certificate / or equivalent Subjects & <u>Grades</u>

Dates Obtained	A Level or equivalent Subjects & <u>Grades</u>	Dates Obtained	AS level or equivalent Subjects & <u>Grades</u>

3. University Education

Name of University	Dates	Full or Part-time	Degree Awarded	If Honours, state Class and Division
	1st Year	2nd Year	3rd Year	4th Year
Subjects successfully taken in each year				

4. Teacher Training

College or University	Dates	Qualification(s) Obtained

Subjects studied during training:

Has the final examination been passed **Yes/No** If 'No', date results expected:

5. Additional Qualifications including music qualifications

Please give details of Post-Primary Degrees, Diplomas, Certificates or Membership of Professional Examining Bodies.

Date of Course		Name of Awarding or Examining Body	Grade and nature of Award	Qualification
From	To			

8. Previous Permanent Teaching Appointments, Temporary Teaching Appointments of not less than one term or Teaching Practice if training recently completed. (all most recent first)

Name and Address of School	Type	Approx. Enrolment	Position Held Mgmt. Allow. received	Subjects(s) taught (with Standard)	Dates	
					From	To

Number of completed years teaching experience claimed:

Primary _____ Post Primary (excluding F.E.) _____ Other (Specify Type) _____

9. Non-Teaching Employment (including present post if applicable) (most recent first)

Name and Address of Employer	Post Held and Duties Attached to Post	Salary	Dates	
			From	To

10. Gaps in Employment History

Please account below for any gaps in your employment history since leaving full time education.

11. Meeting Essential and Desirable Criteria

SHORTLISTING WILL BE BASED SOLELY UPON THE INFORMATION PROVIDED IN THIS APPLICATION FORM. YOU ARE ADVISED TO USE THE SPACE BELOW TO EXPLAIN HOW YOU MEET THE ESSENTIAL AND ANY OR ALL OF THE DESIRABLE CRITERIA FOR THE POST.

Desirable 1: Evidence that you have taught Music to A level for not less than six months continuously within the past three years.

Desirable 2: Evidence that you have taught Music to GCSE level for not less than six months within the past three years.

Desirable 4: Evidence that you have the experience and / or qualifications, interest and ability to teach a subject other than Music to Key Stage 3 level.

Desirable 5: Evidence that you have the experience and / or qualifications, interest and ability to lead choirs, school shows and concerts and provide music for religious services and an ability and willingness to add to the extracurricular provision in other areas of school life.

12 Other relevant information

Any other information in support of your application should be given below. Please include interests and experience which are relevant in terms of the curricular and / or extra-curricular life of the school.

12. References

Please give the names and addresses of two referees able to comment upon your professional competence; at least one of the referees must be a current or previous employer who is able to comment upon your suitability to work with children/young people. References may not be sought from anyone at Dominican College, Portstewart who is involved in the selection process or any member of the Board of Governors of the school. **Prior consent of referees must be obtained for this post.** References must not be submitted by the applicant.

Name	Position	Address	Telephone No.

13. Child Protection (This post is a 'regulated position' as defined under POCVA (NI) Order 2003)

Is there any reason why you would not be suitable to work with children/young people in an educational setting?

14. Declaration by Applicant

I hereby certify and declare that:

- a. I have read the Terms and Conditions of Appointment pertaining to the position for which I now make application and I declare that the information supplied by me in this application is correct to the best of my knowledge and belief. I acknowledge that if I am appointed to the position now sought statements of material fact herein subsequently discovered to be untrue may be considered by the Board of Governors as sufficient grounds to warrant termination of my appointment on the grounds of misconduct.
- b. I have not, in any manner, canvassed any member of the Board of Governors, of Dominican College Portstewart, nor sought for, or consented to, any manner of canvassing to be undertaken on my behalf and that, from the date hereof, I will not undertake, seek or consent to any such canvassing.
- c. The information on this form is required for the purpose of processing your application. The information is covered by the provisions of the Data Protection Act 1998. I understand that my signature is authorisation for the Board of Governors to process and retain the information for the purpose stated.
- d. In the event of my application being successful, I consent to a check being made with ACCESS NI to determine if there is any record of convictions, cautions or bind-overs against me and I will pay Dominican College £33 for this check to be made.

Signature of Applicant: _____ Date: _____

The completed form, accompanied by Form DOR02 should be returned by the date and time shown at the top of the form to The Secretary to the Board of Governors, Dominican College, 2 Strand Road, Portstewart, BT55 7PF
LATE, EMAILED OR FAXED APPLICATIONS WILL NOT BE CONSIDERED.

